



38th Annual World Famous Blue Crab Festival
PO Box 1394
Little River, SC 29566
www.bluecrabfestival.org
843-249-6604, ext. 2 | vendors@bluecrabfestival.org



Welcome Vendors!

The 38th Annual World Famous Blue Crab Festival will be held on Saturday & Sunday, **May 18th & 19th from 9 a.m. to 5 p.m.** This two-day, rain-or-shine event is the oldest continuously running festival on the Grand Strand. Along the **Little River Waterfront** (4495 Minneola Ave, Little River, SC 29566) approximately 300 vendors will showcase their talents, information, and food. Enjoy live entertainment, a kid's zone, arts and crafts vendors, specialty foods, seafood, and more.

To be considered as a vendor at this old-fashioned, southern street festival, please complete the enclosed application. The fee for your vendor booth is good for one 10' x 10' space for both days of the festival and two worker passes. When applying, be sure to utilize the following checklist to ensure that your application is complete. Please read the enclosed rules and regulations thoroughly as they have changed.

For more information, contact Hubert Bullard at the World Famous Blue Crab Festival via email at vendors@bluecrabfestival.org or by phone at 843-249-6604. We look forward to hearing from you!

Checklist:

1. _____ Application for participation in the 2019 *World Famous Blue Crab Festival* as an A&C, Commercial, Business, Community Organization or Food Vendor has been completed and is legible
2. _____ Appropriate payment or credit card number is included
3. _____ Signed Hold Harmless Agreement
4. _____ Certificate of Insurance, *if applicable*
5. _____ Photos of booth and merchandise (or equivalent)



The festival is to be held on the Little River Waterfront (4495) Minneola Ave., Little River, SC 29566) May 18th & 19th, 2019.
Hours are 9 a.m. – 5 p.m.

1. **ELIGIBILITY:** Booth space is available to craftsmen and artists; business owners, community service organizations and food vendors. Sharing of space is not allowed. Only the business or organization listed on the application will be permitted to operate in the assigned space. All exhibits will be reviewed for compliance and the World Famous Blue Crab Festival committee reserves the right to reject any item or vendor for any reason. The decision by the festival committee is final. Demonstrations of craft are encouraged.
2. **DEADLINE:** The absolute deadline for entries will be April 19, 2019, or until all spaces are filled.
 - a. **BOOTH SPACES:** Arts & Crafts, Commercial, Business or Community Service Organizations are 10' X 10' and should be covered by a tent or awning. No flat top tarps will be permitted. Booths should be appropriately weighted. The fee for each booth space is good for both days of the festival and includes two worker passes. Additional worker passes can be purchased for \$5 each. The World Famous Blue Crab Festival is an outdoor event with vendor spaces on asphalt, gravel or grass.
 - b. Space rent for **Crafters** is \$200.00 for one 10' X 10' booth. One additional booth may be purchased for \$200.00. Crafters are defined as vendors whose crafts are handmade by the artist showing the same.
 - c. Space rent for **Commercial** Vendors is \$300.00 for one 10' X 10' booth. One additional booth may be purchased for \$300.00. Commercial Vendors are defined as those who re-sell their wares.
 - d. Space rent for **Business** Vendors is \$500.00 for one 10' X 10' booth. One additional booth may be purchased for \$500.00. Business Vendors are defined as those who promote their professional business, such as chiropractors, furniture stores, banks, insurance, financial services and pool companies.
 - e. Space rent for **Community Service Organizations** is \$100.00 for one 10'X10' booth. Community Service Organizations are defined as non-profit/civic organizations that rely on fundraising to operate.
 - f. **Food** vendor space is sold by the foot at a rate of \$40 per foot, with a 10' x 10' minimum (\$400 + \$25.00 Trash Fee) and must comply with enclosures as noted above as well as Dept. of Health and Environmental Control regarding food preparation & sanitation. Food vendors will be permitted to sell only the items listed on the application and approved by the festival committee.
3. **BUSINESS** must be maintained within the designated booth space. Vendors and their representatives must stay within their booth space while working during the festival. Your entire display must fit within your assigned space.
 - a. We want every vendor be successful at this event. To ensure this, we strive for a variety of vendors and will limit the number of vendors selling similar items. To help secure a spot, you are encouraged to apply as soon as possible.
4. **PICTURES:** All applications must include 2-4 clear photos of your booth, wares, food, menu, and/or crafts. Flea market items will not be accepted. We will retain all photos.
5. **ACCEPTANCE:** All vendors are subject to approval by festival committee/management. Should a vendor *not* be accepted, all fees will be promptly returned. Acceptance by the World Famous Blue Crab Festival committee is a commitment to participate in the festival and there will be no refunds. Vendors will be notified by email when accepted.
6. **ELECTRICITY** is limited and is available on a first-come, first-serve basis. The fee for electricity is \$25 for 110v/20 amps or \$100.00 for 30+ amps/220V.
7. **SOUTH CAROLINA SALES TAX** is the responsibility of each vendor and should be collected and paid by that vendor. The South Carolina Department of Revenue will require a sales tax number when visiting the festival. Forms can be obtained either by calling the SC Department of Revenue or online at www.sctax.org
8. **FOOD & BEVERAGE:** Only Food Vendors will be allowed to sell food and beverages. Other vendors are not allowed to distribute, accept donations for or sell food or beverages. Legible menus with prices must be clearly posted at all times. Ice will be available for purchase onsite.
 - a. **SEAFOOD:** No seafood dishes are to be sold to by outside vendors. These items have been reserved for sale by local restaurants.
 - b. **Pepsi products** are the official beverages of the World Famous Blue Crab Festival and must be purchased onsite. The sale of alcoholic beverages is prohibited.



9. VENDOR SETUP/CHECK-IN will begin at 5 a.m. on Saturday morning. Check-in will close at 8 a.m. on Saturday morning. Any vendor not checked in by 8 a.m. Saturday, May 19, 2019 will not be admitted to the festival. No refunds. All vehicles must be removed from the festival grounds by 8 a.m. on both days.
 - a. Limited vendors with large equipment and/or trucks will be allowed to setup on Friday, May 18th. If you need to setup on Friday, note it in the request section on the application.
 - b. Food vendors may start setting up at 1:00 a.m. on Saturday morning (Friday night.)
10. SATURDAY - Booths **must** remain open until 5 p.m. Violators will forfeit their right to future participation in Little River Chamber of Commerce sponsored events and festivals. Vehicles will not be permitted into festival grounds. You may leave your tent and other large items in your booth space, however, we advise you take your valuables with you. There will be limited security at all times, but **neither the chamber nor the festival will be held responsible for lost or stolen goods** (see Hold Harmless Waiver).
11. SUNDAY – The festival will reopen on Sunday, May 19th at 9 a.m. While there is no check-in on Sunday, all vendors should be ready for business at 9 a.m. Vendor break-down on begins on Sunday at 5 p.m. – **no earlier**. Vehicles will NOT be permitted into the festival area until pedestrian safety is determined by Horry County Police. Vendor vehicles will not be allowed into the festival area until your booth has been cleared by security (booth has been broken down and is ready for loading) and receipt of a vehicle pass from security. All vendors must be removed from the festival area by 12:00 midnight. Violators will forfeit their right to future participation in Little River Chamber of Commerce events and festivals.
12. VENDOR PARKING: Parking is at your own risk. The festival will not be responsible for any risk to vendor vehicles including towing. There will be a limited amount of reserved vendor parking, available on a first-come, first-served basis. There will be no charge for vendor parking in designated festival vendor lots. Many organizations, businesses, and individuals in the area provide paid parking close to the festival, but a list of festival-provided parking with free shuttle service is available at bluecrabfestival.org. Vendors that need to access their vehicle throughout the day - or staff that will not be present the entire day - should preplan their parking location before the festival grounds close traffic at 8 a.m. Vendors will receive a festival map in their vendor packets to assist with this.
13. SECURITY: Festival management is not responsible for vendor products or booths. There will be, however, private and off-duty law enforcement security on the grounds from Friday evening through Sunday evening.
14. RV's/Motor Homes: There is limited space available for completely self-contained RV's. If a vendor needs such space, vendor should indicate in the notes section of the application. Space fee is \$125.00 for up to 3 nights.
15. SPACE ASSIGNMENT: Whenever possible, space assignment will be made by the festival committee in keeping with the requests of the exhibitor. Final determination of the space assignment is reserved by the festival committee and assignments may be made or changed anytime in the best interest of the festival. Once assigned a space, the vendor cannot move their space to another location without specific approval of the committee.
16. CLEAN-UP: Each vendor is responsible for their own trash and must remove such trash to dumpsters the festival provides. After the festival closes on Sunday, the vendor's area must be cleaned and all trash removed from the site. Vendors should NOT dump ice, water or other liquids in the roadways/festival foot print. Any vendor that dumps their grease or grey water down a storm drain, on the ground, or in a portable rest room will NOT be invited back. Please ask festival staff about the proper place for your waste. Food vendors have a mandatory \$25 trash clean up fee.
17. GATE PASSES: Each vendor will be provided with two (2) worker passes for each day at no charge. Passes for additional workers are available for \$5.00 per pass.
18. LIABILITY: Vendor is responsible for insuring his/her own exhibit, personnel, display, and materials from any damage or loss through theft, fire, accident, or other cause. It is expressly understood and agreed by the vendor that he/she will make no claim of any kind against the World Famous Blue Crab Festival or the Little River Chamber of Commerce for loss, damage, theft, or destruction of goods or exhibit; nor, for any injury that may occur to himself or his employees during the festival of any nature. All vendors MUST sign and complete the Hold Harmless Agreement. Some vendors may also be requested to provide a Certificate of Insurance, for example: Food Vendors, amusements, and approved vendors with animals.
19. PETS or other animals are not permitted in the World Famous Blue Crab Festival – this includes pets in vendor booths. The Board of Directors will make some exceptions for vendors that deal explicitly with animals, such as Canine Angels, Big Paws, etc. To request approval, please make a note of it on the "Special Requests" section of the application. Any vendors approved to bring animals in their booth space will also be required to provide a Certificate of Insurance.
20. We try to honor special requests, but cannot always accommodate.
21. NO REFUNDS – festival is held rain or shine.

More information can be obtained by calling Hubert Bullard at (843) 249-6604 or the Little River Chamber of Commerce at (843)249-6604 or via email at vendors@bluecrabfestival.org . During festival hours, please ask festival staff for assistance or visit the Souvenir Tent on the corner of Mineola Ave. and Riverside for questions or guidance.

Food Vendors Only

Memo

To: 2019 World Famous Blue Crab Festival Food Vendors

From: Janie Wood, Food Protection, DHEC

1. **ALL** vendors will be required to have a hand washing set-up which will include a container with a spout to hold clean water, a catch bucket for discarded water, and soap and paper towels. All vendors are required to have this set-up even if gloves are being used. **No one will be exempt.**
2. **All** vendors will also be required to have a product thermometer that registers 0 degrees to 220 degrees F for temping cold, hot and cooked foods. All foods, including ice and water, must be obtained from sources approved or considered satisfactory by the health authority. Liquid waste, which is not discharged into a sewerage system approved by the health authority, shall be kept in a closed container and discharged into an approved public sewerage system or an approved septic tank system.
3. **All** vendors will be required to set up a tent over food prepping, cooking, and serving areas unless operating in a concession trailer. No food is to be displayed from the front of the booth unless adequate sneeze guards are provided.
4. Food vendors cooking with oils or animal fats will be required to have a Class K and BC Fire extinguishers.
5. **All** Food vendors are required to have a non-porous ground covering under their tent to prevent oil or grease from covering or reaching the ground or asphalt.
6. Refer to *Food Service Guide* for more details.



VENDOR APPLICATION
 38th Annual World Famous Blue Crab Festival
Dates: Saturday, May 18th 9 AM – 5 PM
 AND Sunday, May 19th 9 AM – 5 PM
Location: Little River Waterfront

Office Use Only:	
Spaces: _____	Elec: _____ Passes: _____
CM: _____	QB: _____
Pmt Rec'd: _____	HH/COI: _____
Check #/CC: _____	
Notes: _____	

Name of Vendor/Business _____

Contact Person _____ Email: _____

Mailing Address _____
 (Street Address) (City & State) (Zip)

Telephone: Home _____ Work _____ Cell _____

Description of wares, information or menu: _____

Price Range of Items: _____

Special Requests: _____

TERMS: I hereby agree to abide by the rules and regulations set for by the World Famous Blue Crab Festival Committee and/or the Little River Chamber of Commerce, with any other regulations that may be established. **I understand and agree that there will be no refunds and the decisions of the Festival Committee are final.** Further, I hereby release and forever discharge the World Famous Blue Crab Festival and/or the Little River Chamber of Commerce of Little River, South Carolina and their agents and representatives, from any responsibility, personal liability, loss, claims or damage arising out of or in connection with this festival. Finally, I agree to abide by and accept all the rules and regulations that accompany this application that now become part of the application.

Signature of Applicant _____

Date _____

	Art & Craft	Commercial	Business	Community Organization	Food
Space (Limit 2)	___ x \$200	___ x \$300	___ x \$500	\$100	10 feet = \$425
Food Add'l Footage					___ x \$40 / foot
Electricity Up to 20 amps	___ x \$25	___ x \$ 25	___ x \$25	___ x \$25	___ x \$25
Electricity 20+ amps/220V	___ x \$100	___ x \$100	___ x \$100	___ x \$100	___ x \$100
Extra Worker Passes	___ x \$5	___ x \$ 5	___ x \$5	___ x \$5	___ x \$5
Parking					
Total	\$	\$	\$	\$	\$

Accepted forms of payment: MasterCard, Visa & Discover Credit cards – (\$10.00 fee will apply for payment processing,) checks payable to The World Famous Blue Crab Festival, or cash (in-person)

CC# _____ EXP. Date _____ CVV# _____

MAIL APPLICATION WITH APPROPRIATE FEE (payable to World Famous Blue Crab Festival) TO:
World Famous Blue Crab Festival
PO Box 1394
Little River, SC 29566

For questions or more information, please contact Hubert Bullard, Festival Director, or Little River Chamber of Commerce at 843-249-6604.



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Hold Harmless Agreement Little River Chamber of Commerce Festivals

The festivals sponsored by the Little River Chamber of Commerce are outdoor events with vendor spaces on asphalt, gravel or grass.

HOLD HARMLESS AGREEMENT: I have read all rules carefully and agree to abide by them. I _____, of _____
(PRINT) (PRINT)

agree to hold harmless the World Famous Blue Crab Festival and the Little River Chamber of Commerce, its members, affiliates, associates, tenants, and committee members thereof, from any claim including, but not limited to injury to person, damage to property, loss by fire theft or any other cause, nor will I/we be a party to any law suit. This is a legal and binding hold harmless agreement.

Signature: _____ Date: _____

Vendor Name: _____

Date Received: _____
(for office use)